To change your password, first login with the default USERNAME and PASSWORD from your home library.

Things you can do within your library account:

- SEE ITEMS CHECKED OUT to you and when they are due
- RENEW materials online
- VIEW ANY LIBRARY FINES on your account
- SET UP A READING HISTORY to keep track of past materials.
- PLACE HOLDS on materials from any SWITCH library
- SELECT ANY LIBRARY LOCATION to pick up requested materials from
- MAKE TITLE SUGGESTIONS
- CREATE LISTS of titles to email to yourself or share with others

1. Once within your library account, choose the CHANGE YOUR PASSWORD option found on the left.

2. You will be prompted to enter in your Current Password followed by a New Password.

**IMPORTANT:**

- Be sure the new password is a minimum of six (6) characters.
- It can include any letters, numbers, and/or special characters.
- The password is case sensitive.